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TO: Air Sailing Members
FROM: David Volkmann, Trustee
RE: Pilot Requirements Prior to First Flight from Air Sailing Gliderport
DATE: Friday, January 14, 2022

Pilots operating from the Air Sailing Gliderport are required to satisfy the following requirements prior to their first flight of the year:

- Be accredited for an annual Safety Briefing
- Read the current "[Airport Operations in the COVID-19 Environment Information](#)"
- Read the "[Operating Procedures Manual](#)"
- Sign the "[Operating Procedures Manual Certification](#)"
- Sign an annual [Waiver of Liability](#)
- Provide [proof of acceptable aircraft insurance](#).

There are several options available by which to satisfy these requirements:

Safety Briefings

- Attend the live [Safety Briefing Webinar](#),
- Watch the recording of the Safety Briefing Webinar, or
- Receive a [personal Safety Briefing](#)

To Certify You've Received a Safety Briefing:

For the live Safety Briefing Webinar:

- 1) Indicate you attended a live safety briefing webinar on your [OPM Certification](#)
- 2) Return your document (as below)

For a recorded safety briefing (available a few days after the live webinar):

- 1) Register for and watch the recorded Safety Briefing Webinar
- 2) While watching, take careful note of each poll's phonetic alphabet designation
- 3) Include each poll's designation on your [OPM Certification](#)
- 4) Return your document (as below)

For a personal safety briefing:

- 1) Indicate the date and by whom given on your [OPM Certification](#)
- 2) Return your document (as below)

Read the Operations Procedure Manual (OPM)

The [OPM](#) is published on the website.

To Certify Your Understanding of the OPM:

- 1) Complete and sign your [OPM Certification](#)
- 2) Return your document (as below)

Waiver

The [Waiver](#) is published on the website.

- 1) Complete and sign your [waiver](#)
- 2) Return your document (as below)

Provide Proof of Acceptable Aircraft Insurance

Return your [proof of acceptable aircraft insurance](#) document (as below).

Return Your Documentation

- ❖ Request via e-mail to electronically sign documents via Adobe Sign
 - [Waiver](#)
 - [OPM Certification](#)
 - [Waiver and OPM Certification](#)

or

- ❖ Download the document here: [OPM Certification](#) or [Waiver](#)
- ❖ Complete, print, sign and date the document
- ❖ Return the document to [David Volkmann](#)
 - Via USPS or your preferred carrier
 - Scan and return the file via e-mail with attachments
 - Take a digital photograph and return via e-mail or text message

- ❖ Return only the Declarations page of your insurance policy - not the entire policy - as proof of acceptable aircraft insurance.